

## Staff Wireless Access (SWA)

### - Set up Generic device

#### Summary

This document provides general instructions on how to set up a device for access to the Staff Wireless Access (SWA) service.

**Important Note:** SWA access needs to have been granted for your user name before you can successfully enable it for a device. Check with the Service Desk if you have difficulty connecting to the SWA service.

#### Set up Generic device for SWA

1. Create new Wi-Fi connection on your device

2. Locate and select the SWA network

**Note:** If you can't see the SWA network then you may not be in a service area.

3. Enter your **Domain\Username** and **Password**

**Note:** Enter the same Username and Password you use on your work desktop or laptop, but include the domain name in the Username, e.g. "ahsl\smitha", "healthcare\bloggsj", "nhl\jonesd"

4. You should now be able to utilise the Internal Wi-Fi network for Internet browsing and Email Synchronisation

#### Additional Information

The following User Guides are currently available for set up of common devices for SWA:

- Staff Wireless Access (SWA) – Set up Apple iPhone, iPad, iPod
- Staff Wireless Access (SWA) – Set up Samsung Smartphone

#### Support

Service Desk	Phone	Self Service Portal
Metro (ADHB)	Extn 27000, Option 2	<a href="https://service.hanz.health.nz/CherwellPortal/ADHB/winlogin">https://service.hanz.health.nz/CherwellPortal/ADHB/winlogin</a>
Metro (CMDHB; WDHB; hA; HBL; NRA; BSA)	Extn 2266	<a href="http://ha-selfhelp/">http://ha-selfhelp/</a>
Northland (NDHB)	09 430 4101, Extn 7469	