

Correct process to admit patients from an Emergency Department



Search for the patient, select the correct ED visit and then select 'doctor first seen' option from the emergency tab



Enter the doctor if known. If not known enter the code DTR00.
Enter date and time patient first seen



Admit patient to ED and then transfer to the ward

Admission Date: 11 Jul 2018 Time: 06:43:14
 Patient Type: General Inpatient
 Referral Source: Adm - Emergency Dept
 Admitting Doctor: JM500 DR Jonathan MANSON
 Health Speciality: S45 Orthopaedics
 Claim Type: Non Accident

Reason For Admission: ED admit
 Health Purchaser: 35 Base DHB-funded
 Health Agency: 35 HealthPurchaser
 Admitting Point: KTA Emergency Dept

Whangarei: admit to 'ED first seen'
Kaitia: admit to 'KTA Emergency Dept'
BOI: Admit to 'BOI Emergency Dept'



Transfer to the patient to the ward when the patient physically leaves ED

Views: Emergency Actions Searches
 DAVIDSON Mrs Belinda
 Date of Birth: 06 May 1964 (Age 54 yrs) Sex: Female
 Location: KTA Emergency Dept
 Claim Type: NA
 Clinician: Dr Jonathan Manson

Final Admission
 Patient Label: Front Sheet
 Preter: Preter
 Spoil Report: Spoil Report
 Process Reset Cancel

KTA Emergency Dept
 11 Jul 2018 06:43
 Dr Jonathan Manson
 S45 Orthopaedics
 Acute Admission AC
 Non Accident

KTA General Ward
 11 Jul 2018 07:20:21

Update Swap Cancel

Admit date and time equals 'event end date' on ED discharge

Transfer date and time equals 'departure date' on ED discharge

Event End Date	11 Jul 2018	06:43:13		
Departure Date	11 Jul 2018	07:20:21		
Departure Status	Admit			
Unit Request Date		Time		
Expected Unit				
Primary Diagnosis				
Health Purchaser	35 Base DHB-funded			

Admission Date	11 Jul 2018	Time	06:43:14
Patient Type	General Inpatient		
Referral Source	Adm - Emergency Dept		
Referring HCP			

Ward / Bed	KTA General Ward	
Transfer In Date & Time	11 Jul 2018	07:20
Attending Doctor	Dr Jonathan Manson	
Health Speciality	S45 Orthopaedics	